

BC Local FireSmart™ Representative Expectations Document

The BC FireSmart Committee has the following expectations of Local FireSmart Representatives (LFR) moving forward.

Technical Duties

- Advise neighbourhoods/communities/local governments/First Nations on wildland urban interface concepts and hazards
- Advise neighbourhoods/communities/local governments/First Nations on appropriate use of the FireSmart BC/FireSmart Canada brands
- Assist applicants through the FireSmart Canada Neighbourhood Recognition Program (FCNRP) process and communicate with the BC Provincial FireSmart Liaisons for any information that you cannot provide
- Conduct Wildfire Hazard Assessments and Home Ignition Zone Assessments as requested
- Conduct assessments required for participants in the Community Resiliency Investment (CRI) program private land rebate initiative
- Communicate with your local BC Wildfire Service Fire Centre or First Nations Emergency Services Society (FNESS) staff regarding wildfire risks in the areas you may be assessing
- Maintain current knowledge regarding FireSmart and the overall goals of the BC FireSmart Committee
- Continue to educate yourself on wildland fire behaviour and how structures are threatened by wildfire and ignitions

Engagement

- Communicate with BC Provincial FireSmart Liaisons regarding FireSmart activities in your area
- Recruit and motivate neighbourhood champions to apply FireSmart principles
- Promote FireSmart BC information, activities and events through all of FireSmart BC's social media accounts – Facebook, Twitter and Instagram
- Where you are unable to meet requests, recommend other LFRs within the community of practice that can assist those interested in the FireSmart program

Deliverables

You will be expected to respond to a bi-annual email detailing how you have been involved in your agency and area regarding FireSmart by outlining the following:

- Neighbourhoods, communities, First Nations and local governments that you have been in contact with
- Estimated number of hours you have devoted to FireSmart specific activities
- Activities that you have engaged in (i.e. FireSmart events, neighbourhood and home assessments, Community Resiliency Investment projects, Wildfire Community Preparedness Day)
- Have you delivered any of the following presentations/workshops?
 - o FireSmart Awareness Workshop
 - o Neighbourhood Champion Workshop
 - o FireSmart Program Information Presentation
- Have any neighbourhoods you have worked with received FireSmart Canada Neighbourhood Recognition Program (FCNRP) recognition?

Code of Conduct

- You must adhere to the FireSmart Canada and FireSmart BC Brand Usage Policies
- You must only provide services that are within the scope of FireSmart Canada and your abilities as an LFR
- If an LFR is deemed to be inactive for a calendar year without notifying the BC FireSmart Committee as to extenuating circumstances, they will be removed from the list of active LFRs

Benefits to You

As a Local FireSmart Representative you agree to:

- Be part of a Community of Practice for all LFRs in BC so you can share best practices, form relationships and share responsibilities
- Receive regular updates from the BC FireSmart Committee regarding new FireSmart materials, events and initiatives
- Communicate with the BC Provincial FireSmart Liaisons for questions related to FireSmart activities and tasks
- Be a key part of the success of FireSmart in British Columbia

Responsibilities of the BC FireSmart Committee

- Guaranteed access to BC Provincial FireSmart Liaisons and their support
 - Support from the BC FireSmart Committee member agencies
- Manage the FireSmart BC website with a focus on continuous improvement and ensure access to:
 - Updated research materials and resources
 - FireSmart videos and stories
 - Online ordering for FireSmart educational materials, promotional materials and resources
 - Promote the BC FireSmart LFR Community of Practice Facebook page to support LFRs across British Columbia

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